



Licensing and Regulatory Committee	Thursday, 22 June 2023	Matter for Information
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Report Title: **Food Service Delivery Plan (2023/24)**

Report Author(s): **Jon Wells (Senior Strategic Development Manager)**

Purpose of Report:	To highlight the plan for delivering the Food Service for the current year and report progress on 2022/23.
Report Summary:	The Food Service is an important element of our Environmental Health work. This report sets out our work plan for the current year to ensure we comply with the Food Standards Agency (FSA) requirements.
Recommendation(s):	That the content of the report and appendix be noted.
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	David Gill (Head of Law and Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk Jon Wells (Senior Strategic Development Manager) (0116) 257 2692 jon.wells@oadby-wigston.gov.uk
Strategic Objectives:	Our Council (SO1) Our Communities (SO2) Our Economy (SO3) Our Partners (SO5)
Vision and Values:	Customer & Community Focused (V1) Proud of Everything We Do (V2) Resourceful & Resilient (V4)
Report Implications:-	
Legal:	There are no implications directly arising from this report.
Financial:	There are no implications directly arising from this report.
Corporate Risk Management:	Reputation Damage (CR4) Regulatory Governance (CR6) Failure to Respond to a Significant Incident (CR7) Decreasing Financial Resources / Increasing Financial Pressures (CR1) Political Dynamics (CR3)
Equalities and Equalities Assessment (EA):	There are no implications directly arising from this report.
Human Rights:	There are no implications directly arising from this report.
Health and Safety:	There are no implications directly arising from this report.
Statutory Officers' Comments:-	

Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Monitoring Officer:	The report is satisfactory.
Consultees:	None.
Background Papers:	<ul style="list-style-type: none"> Food Standards Agency (FSA) withdrawal of Recovery Plan official letter dated 2 May 2023.
Appendices:	<ol style="list-style-type: none"> Food Service Delivery Plan 2023/24

1. Background and overview of 2022/23

- 1.1 During 2022/23 the Council undertook all official controls and related activities to ensure food outlets were complying with food hygiene and food standards on a risk basis. Work was therefore prioritised as follows:
- New businesses triaged to assess the need for intervention,
 - Reactive work including enforcement in the case of non-compliance, managing food incidents and hazards, and investigating complaints,
 - Carried out inspections of high risk premises,
 - Ongoing proactive surveillance to obtain an accurate picture of the local business landscape.
- 1.2 The Food Standards Agency (FSA) set out a two phased recovery plan following the pandemic with phase two running until 31 March 2023. All the milestones set were achieved through our regular 'temperature checks' with the FSA and the Council is pleased to report that we can move back to more business as usual. It should be noted, however, that many of the lower risk businesses (Category E) have not been inspected.
- 1.3 During the last year the following has been achieved:
- Number of inspections – 124
 - Interventions – 8
 - New businesses triaged – 136
 - Food complaints investigated – 69
 - Food advice and guidance – 167
 - Suspected food poisoning notifications – 43
 - Broadly compliant score (those rated 3 and above) – 94%
- 1.4 Staffing resource is provided by a Senior Environmental Health Officer (0.8FTE) who is the Food Lead for the Council and an Environmental Health Officer (0.8FTE) following successful recruitment in November last year. Officers from Harborough District Council (HDC) had previously assisted but this support is now no longer necessary. A mutual aid agreement

with Harborough District Council is still in place for emergency situations should the need arise.

- 1.5 Last year standards were generally satisfactory, with some interventions necessary for the poorer performers. There is growth in home catering and some small independent local businesses. Overall the compliance rate is high.

2. Food Service Delivery Plan 2023/24

- 2.1 The plan for this year is based on FSA guidance and advice. Again, there will be a focus on the high risk premises but also an emphasis on returning to normal inspection frequencies for lower risk businesses (those who have not received an inspection or any contact for the last few years). The majority of these are in Category E and include chemists, newsagents and wet sale pubs.
- 2.2 The team will continue to use intelligence and registration information to inform risk and carry out inspections of establishments in Category A, B, C and D regardless of compliance levels. The poorer performers will receive specific interventions.
- 2.3 This year's plan is attached at Appendix 1 and the profile of businesses has been updated and action plan revised to include this years key areas of work which will now include a sampling programme.
- 2.4 A year end return to the FSA has been completed satisfactorily.